



QUEBEC PUBLIC INTEREST RESEARCH GROUP AT MCGILL

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QPIRG-McGill Conflict Resolution and Complaints Committee (CRCC) Nomination Package

ABOUT QPIRG

The Quebec Public Interest Research Group at McGill (QPIRG-McGill) is a non-profit, student-run organization that conducts research, education, and action on environmental and social justice issues at McGill University and in the Montreal community. With such a broad mandate, QPIRG-McGill brings together a wide range of people interested in many different issues. QPIRG-McGill is run by a volunteer Board of Directors responsible for the organization's management, budgeting, project development, staff, working groups and vision. In addition, the Councils of Students' Society of McGill University (SSMU) and of the Post-Graduate Students' Society (PGSS) each have one representative on the Board.

Mandate

The broad mandate of QPIRG-McGill is to help McGill students link up with the broader Montreal community through social and environmental justice organizing; since 1988, we've served to bridge the gap between the frequently isolated McGill community and the rest of the city, through the social and environmental issues that affect all of us. QPIRG-McGill works from an anti-oppression framework, seeking to oppose all forms of oppression as they play out within society at large as well as within our work. Oppression can be defined as the institutionalized, systematic, pervasive, day-in, day-out, mistreatment of a person or group of individuals based solely on their race, their sexual orientation, their gender, their age, or their class.

About the CRCC

The purpose of the Conflict Resolution and Complaints Committee (CRCC) is to review complaints entailing decisions made by the QPIRG-McGill Board or Staff, or any other internal disputes, which cannot otherwise be resolved. The CRCC holds no regular meetings; it meets only when the need arises and for one training session (which will take place approximately one month after being elected). Decisions of the CRCC are final and not subject to further appeal and can include disciplinary measures outlined in the QPIRG-McGill Disciplinary Procedures.

The CR/CC is comprised of:

- **4 member representatives - elected, decision-making.**
- 1 Representative of the board who acts as the Administrator and who is responsible for facilitating the decision-making about the process (appointed by the board, non-decisionmaking, except in the event that it goes to vote and the vote is tied).

CRCC Members requirements:

- Members of the Committee must be members in good standing of QPIRG-McGill.
- Must have demonstrated a one year relationship with the organization, either through Working group involvement and /or 15 volunteering hours.
- Members of the Committee cannot be Employees of QPIRG-McGill, nor can they have a paid contract with the organization (however, they can receive honorariums for work such as childcare, facilitation, etc, but may not do so while the Committee is reviewing a complaint).
- All members of the Committee should be familiar with consensus, mediation and/or conflict resolution.

*** All members will become familiar with the QPIRG-McGill's Conflict and Complaint Resolution Policy, Employment Policy, Space Use Policy, Board Policy and Bylaws (training in the above mentioned policies will be provided by the organization).



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Nomination & Elections Info

Overview

There are four (4) positions on the CRCC, these positions must be filled by either: (a) McGill students who have not opted out in the last two semesters prior to joining, and must have proven involvement with the organization in the last year, or (b) community members who have volunteered with QPIRG-McGill for at least fifteen (15) hours in the last year. If you need more information about membership or being on the CRCC please contact QPIRG-McGill or consult our CRCC Policy, Bylaws and/or Elections Policy (all documents available to our membership).

If you are interested in being on the CRCC you will need to fill out/collect the following documents:

- (1) Candidate Personal Information
- (2) Candidate Questions

Once you've collected all the documents, please **submit them to the QPIRG-McGill Electoral Officer's mailbox**, located in the lobby of the QPIRG-McGill offices (3647 University Street, 3rd Floor) between 12-6pm Monday to Friday or email them to qpirg.elections@gmail.com

2013 Nomination/Elections Timeline

Nominations Open: Monday, March 18th 2012

- Nomination packages and forms will be available on the QPIRG-McGill Website and in the office.

Nominations Information Meeting: Stop by QPIRG-McGill anytime

- An overview of the process, election guidelines and answering of questions.

Nominations Close: Tuesday, April 2nd 2013 at 5pm

- All nominations must be submitted to the QPIRG-McGill Electoral Officer mailbox by 5pm in order to be considered for eligibility or emailed to qpirg.elections@gmail.com.

Election Day: Monday, April 8th 2013 at 5pm - Madeleine Parent room, SSMU Building 2nd floor, 3480 McTavish

- You will be asked to present yourself to the QPIRG-McGill Annual General Meeting (AGM) at 5pm.
- We ask that you prepare a short oral presentation about yourself and why you are running. The audience will have a copy of the questions you answered and your brief bio.
- The AGM will take place on April 8th at 5pm at the Madelaine Parent room (3460 McTavish Street, 2nd floor - Metro Peel).

Results:

- Will be posted on the QPIRG-McGill website within 48 business hrs of the election day.



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QPIRG McGill CRCC Nomination Form:

(1) CANDIDATE PERSONAL INFORMATION

Name: _____

Student # (if it applies): _____

Faculty (if it applies): _____ Year (if it applies): _____

Phone Number: _____ Email: _____

Address: _____

Signature: _____ Date: _____

(2) CANDIDATE QUESTIONS

* Please provide the answers for these questions in a separate document. These questions will be used to inform our members and for our website (If possible, please send them as an email to qpirg.elections@gmail.com).

- 1) Please provide us with a small bio of yourself (max 50 words).
- 2) What interests you about being on the Conflict Resolution and Complaints Committee?
- 3) Please describe your involvement with QPIRG-McGill, indicate long you have been involved and in what capacity?
- 4) What will you bring to the CR/CC in terms of experience?
- 5) Are you comfortable with committing to:
 - a) Prioritizing complaints resolution at QPIR-McGill for the next year?
 - b) Familiarizing yourself with the relevant QPIRG-McGill policies?