



Quebec Public Interest Group at McGill

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Call for Applications: CURE Coordinator (Work Study Contract)

The Québec Public Interest Research Group at McGill University (QPIRG-McGill) is a student-funded non-profit organization that conducts research, education and action on a variety of social justice and environmental issues at McGill and in the Montreal community. The Community University Research Exchange Program (CURE) is a program which provides students with the opportunity to integrate their academic research with the work of local movements and activist organizations. By connecting students to nonprofit community groups with limited resources, CURE hopes to encourage and support academic research that is socially relevant.

QPIRG-McGill is hiring one (1) part-time CURE Coordinator through McGill's Work Study program. Only students eligible for the program are able to apply to this position (eligibility requirements can be found [here](#)).

Contract Details

Contract Length: 12 months (with possibility of renewal)

Contract Start Date: Monday, May 16th, 2022

Location: Montreal, QC (staff are currently working from home due to the pandemic)

Application Deadline: Friday, April 29th, 2022 at 11:59pm

PLEASE NOTE: NOTE: THIS POSITION IS BEING OFFERED UNDER THE WORK-STUDY PROGRAM AT MCGILL UNIVERSITY. Only students eligible for Work Study will be considered for this position: <http://www.mcgill.ca/studentaid/work-study>

COVID-19 WORKING CONDITIONS:

Until further notice, almost all work at QPIRG-McGill will be done from home. If this is a barrier to your application, please indicate this in your application or email us and we will contact you to investigate alternative locations or accommodations.

Duties and Responsibilities

- Work in collaboration with the Working Groups & Community Research Coordinator to review the current structure of the CURE program and plan a community research project for the 2021/22 year
- Outreach and communications with McGill professors and community organizations to raise awareness about CURE and seek collaborative partners
- Coordinate the overall activities of the CURE program
- Update the CURE website and social media pages
- Assist in planning and executing research-related events at QPIRG
- Promote CURE with classroom visits and tabling on campus (when possible again)
- Contribute to collective QPIRG staff responsibilities including hiring and resource development
- Submit an annual report detailing the work completed at QPIRG-McGill's Annual General Meeting (early April)

A successful candidate will possess the following:

- Strong organizational skills
- Excellent interpersonal skills
- Knowledge of social justice issues and community-based research methods
- Good research and data management skills
- Experience with project management
- Creative problem-solving
- Ability to take initiative and work independently
- Knowledge of campus environment including campus organizations and departments
- Knowledge of local social justice milieu including community organizations and grassroots groups
- Written and spoken French is an asset



How to Apply

Fill out the application form and submit your CV [here](#) **by Friday, April 29th at 11:59pm**. Applicants are strongly encouraged to share any accessibility needs during the application process, and every attempt will be made to accommodate them.

We're grateful for your interest in this position and only candidates selected for an interview will be contacted.

Employment Equity:

QPIRG values the contributions that individuals who identify as members of marginalized communities bring to our organization. We encourage Indigenous people, people of colour, people with disabilities, people identifying as LGBTQI, women, immigrants and people from working class backgrounds to apply. We recognize that this list is neither exhaustive nor representative of the intersectionality present within each individual. We encourage these individuals to apply for these positions, and to describe their unique contributions in their applications. Work experience at QPIRG is not a prerequisite for the position, nor will it privilege your application. Please indicate in your proposal if you would like to be considered for employment equity (full policy available upon request).

