



Quebec Public Interest Research Group at McGill

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Call for Applications: Campus Outreach Coordinator (Work Study Contract)

The Quebec Public Interest Research Group (QPIRG) at McGill is a non-profit, student-run organization that conducts research, education, and action on environmental and social justice issues at McGill University and in the Montreal community. The broad mandate of QPIRG McGill is to help McGill students link up with the broader Montreal community through social and environmental justice organizing; since 1988, we've served to bridge the gap between the frequently isolated McGill community and the rest of the city, through the social and environmental issues that affect all of us.

Program Description

QPIRG-McGill is hiring one (1) part-time Campus Outreach Coordinator through McGill's Work Study program. **ONLY** students eligible for the program are able to apply to this position (eligibility requirements can be found [here](#)).

Contract Details

Contract Length: 12 months (with possibility of renewal)

Contract Start Date: June 3rd, 2024 (flexible)

Total compensation: \$12,285.00

Hours: Part time, inquire for more information.

Location: Montreal, QC

Application Deadline: Sunday, May 5th, 2024 at 11:59pm

PLEASE NOTE: This position requires occasionally working on some evenings and weekends.

Due to criteria imposed by funding from McGill's Work Study Program, only students who fit the requirements of the program outlined above will be eligible to apply. In your application, please indicate if you are eligible.

Duties and Responsibilities

- Work with the Outreach and Promotions Coordinator to coordinate outreach on social media
- Attend regular staff meetings, and sit on the Popular Education and Outreach Committees
- Distribute flyers and poster McGill buildings for QPIRG events/projects including Culture Shock, Spring into Action, the Community University Research Exchange, the Alternative Resource Library, etc.
- Help table at QPIRG-McGill outreach and orientation events, including Activities Night, tabling at the Y intersection, etc.
- Make classroom announcements regarding QPIRG-McGill projects and campaigns
- Liaise with other campus and community groups regarding QPIRG-McGill activities
- Liaise with other QPIRG staff and board members regarding QPIRG-McGill events and campaigns
- Attend Popular Education Committee meetings and assist QPIRG staff and volunteers with planning two annual event series

A successful candidate will possess the following:

- Excellent interpersonal skills
- Knowledge of McGill campus, especially with regards to outreach (postering locations, postering regulations, etc.)
- Familiarity with social media, web and/or graphic design norms for community organizations
- Comfort speaking in public, making classroom announcements, flyering
- Commitment to the principles of QPIRG McGill's mandate and its realization
- Anti-oppression analysis and proficiency in applying this to all levels of decision-making
- Knowledge and awareness of political, social, economic and environmental issues
- Experience in community organizing, activism and mobilization



- Knowledge of QPIRG-McGill and its programs and working groups an asset
- Spoken and written French an asset
- Ability to take initiative and work independently without much supervision

How to Apply

Fill out the application form and [submit your CV here](#) by **Sunday, May 5th, 2023 at 11:59pm**. Applicants are strongly encouraged to share any accessibility needs during the application process, and every attempt will be made to accommodate them.

We're grateful for your interest in this position and only candidates selected for an interview will be contacted.

Employment Equity:

QPIRG values the contributions that individuals who identify as members of marginalized communities bring to our organization. We encourage Indigenous people, people of colour, people with disabilities, people identifying as LGBTQI, women, immigrants and people from working class backgrounds to apply. We recognize that this list is neither exhaustive nor representative of the intersectionality present within each individual. We encourage these individuals to apply for these positions, and to describe their unique contributions in their applications. Work experience at QPIRG is not a prerequisite for the position, nor will it privilege your application. Please indicate in your proposal if you would like to be considered for employment equity (full policy available upon request).

